



"Understanding (or Decoding) the ISIR – Guidance and Best Practices"

Presented By:
CASFAA TRAINING COMMITTEE



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1




Agenda

- Comment Code Review**
Codes that Require Resolution vs. Not Required Resolution
New 2023-2024
- Resolution Process & Documentation**
359 & 360 / 400 & 401
IRS Data Flag 06 & 07
USCIS Clearance (SAVE)
- Verification vs. Conflicting Information**
CPS Selected/Institutionally Selected
COVID-19 Flexibilities
Auto Zero EFC
Non-Filer Statement (Dependent Students)
Marital Status / Tax Filing Status/ Household Size/ # in College
- Getting Your Financial Aid Management System to Work for You**

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2



COMMENT CODE REVIEW

First Page of ISIR or 3rd page at the bottom

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***** IMPORTANT: Read ALL information to find out what to do with this Report. *****
*** X *****
*** X *****
***** X *****
                                OSR Number: 9999-9999
                                ***** OSR, CURR EFC
                                I 1819 *
  
```

1819
Based on the information we have on record for you, your EFC is 1819. You may be eligible to receive a Federal Pell Grant and other federal student aid. Your school will use your EFC to determine your financial aid eligibility for Federal grants, loans and work-study, and possible funding from your state and school.

1819
There is a limit to the total amount of Federal Pell Grants that a student may receive, which is the equivalent of 6 school years. Once a total amount of Pell Grant eligibility student can no longer receive.


ISIR Data Flag	Student	Parent	ISIR Data Flag	Student	Parent	ISIR	ISIR
Req Flag	00	00	Adi	0	0	NSA	SCN
Display Flag	0	0	Taxes Paid	0	0	FTI 0	
ISA Reductions	0	0	Tax Return Type	0	0	CSI Indicator	
Tax-Exempt Int. Income	0	0	Return Filing Status	0	0	Duplicate OSR Flag	
Unbased ISA Distributions	0	0	Education Credits	0	0	Address Only Correction	
1 Pension Portions						OSR Change Flag	
Rejected Status Change Flag			SFC Change Flag			High School Flag	Y
Verification Selection Flag			Special Circumstance Flag			Auto Zero EFC Flag	Y
						SST Flag	Y

Match Flags: OSR 4 NSA 8 DHS 0 SO DRLLD 1 VA DHS Sec. Conf. N Parent 1 4
Verification #0001060764878 US Registration Flag Parent 2 4
NSLDS Transaction Number 1 NSLDS Database Results Flag 3 DOD

Comments: 149,349,001,046,006

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3



COMMENT CODE REVIEW

- [408 ISIR Comment Codes](#)
- 183 Require Resolution
- 67 SAR C-Flags
- Student Actionable vs. School Actionable

Citizenship C Codes - 046, 105, 109, 141, 142, 144, and 146

Missing Signature Rejects 14, 15, 16 and Comment Codes 108, 110, and 160


Comment Codes 359 and 360

Comment Codes 400 and 401

- New Code: 403,404, 405, 406, 407 & 408

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4




New for 2023-2024: Comment Code Changes

- Three questions were deleted from the FAFSA form. As a result, we made the following changes to the comments:
 - Deleted Selective Service comments: 026, 028, 030, 031, 033, and 057
 - Deleted Drug Convictions Affecting Eligibility comments: 052, 053, 054, 056, and 058
 - Updated field numbers to reflect the FAFSA question renumbering: 007, 008, 011, 012, 014 to 017, 019, 021, 022, 025, 027, 029, 032, 034 to 036, 040, 044, 045, 048, 049, 051, 070, 071, 073, 074, 083 to 085, 087, 089, 094 to 098, 103, 104, 111, 113, 114, 121 to 123, 126, 129 to 131, 150 to 155, 162, 164, 168, 169, 173, 175, 176 to 180, 273, 274, 286 to 288, 301, 308, 361 to 389, 391, 394, 403, and 404
- We added comments 405 and 406 that indicate an applicant was determined to be incarcerated.
- In March 2023, we added comments 407 and 408.

[2023-24 SAR Comment Codes and Text Guide \(Updated March 24, 2023\) | Knowledge Center](#)

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5




New for 2023-2024: C-Code Changes

Due to Selective Service match processing changes and the removal of the Drug question on the FAFSA form, comments 030, 033, 053, 054, 056, 057, and 058 were deleted and no longer set the SAR C code. Comments that generate the C Flag are arranged by the areas that the comments are associated with, as shown below:

- DHS Match: 046, 105, 109, 141, 142, 144, 407, and 408
- Social Security Administration Citizenship Status: 146
- Student's Social Security Number Match: 063 and 064
- Veterans Affairs Status Match: 162, 173, and 180
- NSLDS: 010, 020, 038, 039, 041 to 043, 065 to 067, 077, 079, 086, 090, 100 to 102, 107, 115, 116, 124, 132 to 136, 138, 254 to 256, 260, 289 to 294, 309 to 314, 346, 347, 359, 360, 392, and 393
- Potential Pell Overpayment: 020, 038, 039, 041, 042, 043, 346, and 347
- Potential FSEOG Overpayment: 010, 065, 066, 067, 077, and 079
- Potential Perkins Overpayment: 086, 090, 100, 101, 102, and 107
- Potential TEACH Grant Overpayment: 289, 290, 291, 292, 293, and 294
- Potential Iraq and Afghanistan Service Grant Overpayment: 309, 310, 311, 312, 313, and 314
- Unusual Enrollment History: 359 and 360

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6




COMMENT CODE 359 & 360

- Dear Colleague Letter GEN-13-09 (March 8, 2013)
- Unusual Enrollment History (UEH)
 - Value 2 or 3 & generates a “C” Code to indicate File Review
- First appeared on 2013-2014 Institutional Student Information Records (ISIRs)
 - Prior 3 years
- Beginning with the 2015-2016 FAFSA
 - Extended to 4 years
 - Including Student Loans

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7




COMMENT CODE 359 & 360

- UEH Flag value is '2': Did the student receive Pell Grant and/or Federal Direct Loan at the institution that is performing the review
 - If so, no additional action is required
 - If not, the institution must follow the guidance provided below for a UEH Flag of '3'
- UEH Flag value is '3': Did the student Earn Academic Credit at all institutions they received Pell Grant and/or Federal Direct Loan
 - Academic credit is considered to have been earned if the academic records show that the student completed any credit hours or clock hours

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8




COMMENT CODE 400 & 401

- 400 = Your Financial Aid Administrator may contact you to resolve any issues related to parental data reported on your FAFSA.
- 401 = Your Financial Aid Administrator may contact you to resolve any issues related to data reported on your FAFSA.
- 3 reasons that require resolution
 - Enter the student's identifiers
 - Indicate that you're making a correction
 - Make a simple change (e.g., add middle initial, etc.) to get the site to recognize that you're making a correction
 - Click calculate EFC
 - It will run through all the edits and the specific trigger for 400/401 will display
 - Make note of the trigger
 - Do not save the correction and exit

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9




COVID-19 Flexibilities

- Letter of Non-Filing
- Submitting 4506-T forms
- Alternative Forms
- V4 & V5 Flexibilities

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13



Auto Zero EFC

Rejected Status Change Flag	EFC Change Flag	Auto Zero EFC Flag	Y
Verification Selection Flag	Special Circumstance Flag	SNT Flag	Y


Match Flags: SSN 4 SSA B DHS N SS NSLDS 1 VA DHS Sec. Conf. N Parent 1 4
 Verification #0020106074634TR SS Registration Flag Parent 2 4
 NSLDS Transaction Number 1 NSLDS Database Results Flag 3 DOD

Comments: 149,349,001,046,006

- Waives income verification for dependent Students
- Same rules still apply to Independent Students

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14




Non-Filer Statements

- Parent of a Dependent Student
- Independent Student
- Spouse

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15




Conflicting Information...what requires resolution

- Head of Household
- Marital Status vs. Tax filing status
- HH size of 3 for Dependent student w/ dual parent Household
- # in college if only 1

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16



Automating your systems....

- What system are you using
 - Banner, Colleague, Peoplesoft....etc.
- Can Comment codes be built in
 - List each one and make them actionable or not
- Can documents be auto populated for students
 - Where can students see their documents
- How do you handle subsequent ISIR's
 - CPS Pushed, Student, School

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17

How Did We Do?

18
