

CASFAA Executive Council Meeting Minutes
April 21, 2020

Call to Order at 9:13 am

Anafe

Roll Call:

Present: Anafe Robinson- President, Jesse Marquez- President Elect, Deborah Agee- Vice President Federal Issues, Bronwyn Garrison- Vice President State Issues, Wendy Wang- Treasure-Elect, Vanessa Gibson- Secretary, Colette Amin-Rep-At-Large (EDAC), Nicole LaGrandeur- UC Segmental Rep, Christina Tangelakis- California Community College Rep, Veronica Basadre- Independent Rep, Jessica Ayers- Grad Professional Rep, Conference Co-Chairs- Lori Prince and Thomas Le, Associate Member at Large- Kim Thomas, Training Committee- Thalassa Naylor, High School Relations- Luanne Canestro, Fund Development – Sun Ow, Site Selection Committee- Dewayne Barnes, Program Chair- Lorena Rodriguez.

- Welcome, Housekeeping, Announcements Anafe
- Review of Minutes from January 2020 EC Meeting Vanessa
Colette moved to approve the minutes as amended, Bronwyn seconds, Motion Carries
- Outstanding To-Do Items Vanessa

Vanessa moves to add Carl Gottbrecht and Wendy Wang as signers to the CASFAA Bank of America Checking Account and the CASFAA Franklin Templeton Investment Accounts.

Amendment: Council approves these officers: Carl Gottbrecht as the CASFAA 2020 Treasurer, and Wendy Wang as 2020 Treasurer-Elect. Colette Seconds, 9 yes, 0 no, Motion Carries.

Thalassa requested the secretary to send a list of To Do's after the meeting.

- Electronic Votes made Anafe
- Treasurer's Report Carl

Dewayne gave an update on the Bank of America checking account as of April 19, 2020; there is \$89,350.63 in the account.

- Fiscal Planning

Schedule Monthly meetings to talk about Fiscal Planning.

- Conference Committee Update Lorena/Tom/Lori

Santa Clara Marriott, October 23-24 General Conference 24-26th. Committee had a conference call with Anafe,, the theme for this year's conference "Connections... Bridging the Gap. Tom gave a breakdown of the conference agenda and the action items that are still needed.

Lori discussed the conference logo she mentioned Mindy Lucio could create the logo for the conference. If approved she will create three draft sketches, an amendment to the sketch and the final logo for \$300.00.

Vanessa moves to approve Mindy Lucio to create the conference logo, Bronwyn seconds, 10 yes, 0 no, Motion Carries

Tom showed the conference location, showed pictures of the hotel and the meeting rooms. Questions about parking for people that are driving and a coat closet. Sun wanted to know if there is enough room for breaks.

Question about social distancing. Tom states we need to start thinking about how we will handle this. Possibly giving attendees hand sanitizer, wipes, and require facemask. Discussion about limiting the amount of people in each session and have repeat sessions. The idea of having the members register for the session in Cvent and have someone monitor at each door. This will help us get data on what sessions are being attended. The entire program must be completed before registration. Program committee and conference committee to work together so we can utilize this feature. Discussion about getting the vendors to sponsor the hand sanitizer or wipes.

- Program Update

Lorena

The committee will be meeting. Would like to look at last year's survey. They would like to keep the sessions in line with the conference theme. Collecting the vendor information. Will have more information after their meeting. Program committee to reach out to the Department of Ed and Bronwyn to reach out to CSAC.

Committee Reports

- State Issues

Bronwyn

- Attended CSAC Financial Aid Advisory Board meeting:
 - March 5, 2020
 - March 24, 2020
- 2020 Chafee Stakeholder meeting
 - January 28, 2020
- CASFAA/CCCSFAAA EC meeting: CSAC COVID-19 response
 - April 10, 2020
- CASFAA/CCCSFAAA: Legislation Updates for Financial Aid
 - April 23, 2020
 - Laura Szabo-Kubitz from the Institute for College Access and Success (TICAS) to return this year and present on legislative updates on financial aid.

- Federal Relations

Debra

- Debra gave a federal update regarding the CARES act money. Anafe to send new guidance regarding the money.

- Training

Thalassa

- In person training- concerns about COVID and in person training. Decision was made to not offer summer in person training due to COVID-19. NASFAA-U training to be offered at the conference. Would like to offer Fall in-person training instead of summer. Training committee to research Financial Aid 101 training resources. These will be used to train new staff in the financial aid office. These trainings will be offered to members only, the hope is this will increase membership.
- 1040 Workshops – Update

Kim

9 in person workshops, 590 registered for in person, 88 on webinars. Kim would like to plan early for 2021 workshops. Feedback was good from the attendees. Discussion to have a session at the conference.
- High School Counselors Workshops

Luanne/Jenny

Luanne discussed the High School Counselors Workshops up to 60 sites this year. Jennifer and Luanne have a meeting; and will update the presentation with new information for this year. Anafe discussed the need to plan for virtual training due to COVID-19.

- Electronic Initiatives
 - CASFAA website Daniel
 Conference he was to attend was postponed to November. They included a one day virtual training since the conference had to be postponed to a later date. Update for the website to be completed on May 20th, no down time for the website. The company will be doing the upgrade free of charge for CASFAA. Anafe requested a presentation for the EC to review the upgrades.
 - Chronicle Apri
 Apri gave an update regarding the Chronicle, she will be sending requests for new content. News flashes to be sent to memberships regarding changes between Chronicle articles. Apri states we have a limit in the amount emails that can be sent. We would like to having an State or Federal updates on our website, this will increase traffic. Active Members and Associate members receive the Chronicle. The Chronicle is targeted to different groups based on the content.

Break for lunch

Segmental Representative Updates:

- University of California Nicole
- California State University Vacant
- Independent Veronica

AICCU has continued to check in with legislative and committee staff on various bills of interest. The Assembly Higher Education Committee is in the process of reviewing member's bills to determine if they shall move forward. General guidance from committees indicates bills will be evaluated on whether they respond to COVID, if they are noncontroversial and fully-vetted policies, and if they have any opposition. Based on conversations, the AICCU believes that both AICCU-sponsored bills—AB 736 (Irwin) and AB 2030 (Rubio)—will be able to continue forward in the legislative process.

As members scale back their legislative portfolio, AICCU has confirmed that the following bills of interest will not move forward in the legislative process this year:

- AB 2584 (Holden) Student Athletes: Transfer (AICCU Watch)
- AB 3289 (Holden) Student Athletes: Student Athlete Bill of Rights (AICCU Watch)
- SB 776 (Skinner) College Admissions: Criminal History Inquiry (AICCU Concern)

- Community College Christina
 - Communication with CCC Segmental Committee
 - Committee has be formed and she is communicating by email. Requesting her committee to think about the conference and sessions to offered. CCCSSSFAA conference canceled and NASFAA conference canceled. Disseminating emerging information from legislators and national associations
 - Gathering feedback on open issues that affect CCCs and sharing with CASFAA EC
- Proprietary Wendy
 - Confirmed 2 presenters for Pre-conference workshop. (As of now, planning to do a half day workshop before conference starts)
 Confirmed presenter:

- Tom Bailey
- Anna Hayman
- Pending for Department of VA to confirm the Pre-conference workshop.
- Pending for Aaron Lacey on Compliance and Title IX as a topic.

Planning to send out an email to Proprietary school for suggestion on training topics.

- Grad/Professional Jessica
 - Jessica will create a committee for the Grad/Professional segmental group. She will look at the list to reach out to her segment to get committee members.
- Associate Members Kim
- Ethnic Diversity Colette
 - Diversity workshops provide/demonstrate culturally individual interactions that will foster inclusive climates. To create a sense of belonging and inclusiveness for our diverse staff and students. Conduct professional development workshops geared toward under represented non-traditional students and staff.
 - Issues with getting technology to the students due to COVID-19
 - Contacted one interested volunteer who replied after 2 months.
 - Research looking for cultural performers and DJ for conference dinner
 - Will recruit diversity workshop speakers for conference

New Business

- Site Selection for 2021 CASFAA conference Dewayne/Tom/Lori
Tom reviewed the different sites for next year's conference. He reviewed the different prices for each hotel. He showed pictures of the different hotels and convention centers. Question whether we can negotiate the price due to COVID-19. Discussion about having some events outside for social distancing.

Recommendation from the EC is Newport as our #1 option and Long Beach as our #2 option. Discussion about 21-22 conference at our next meeting.

- Travel Reimbursement Process Wendy

Wendy suggest using direct deposit and convert it to a PDF.

Review of To Do's Vanessa

Next Meeting: Anafe to send notification about next meeting, discussion about meeting at the end of May. Possible date of May 26th 9am -12. Future EC Meeting on July 12-14th.

Motion to adjourn the meeting by Vanessa, Colette seconds, Motion carries.