

CALIFORNIA LENDERS FOR EDUCATION LIAISON (CLFE) Ex-Officio Member

DUTIES and RESPONSIBILITIES

1. Attends all Executive Council meetings as well as the annual Conference.
2. Represents the interests and perspectives of CLFE to the Executive Council. Relates the interests and concerns of CASFAA to CLFE's Executive Management.
3. Communicates CASFAA plans and activities to CLFE staff.
4. Serves as the contact person for CLFE members requesting information and reference concerning CASFAA and for CASFAA members requesting information concerning CLFE activities. Coordinates CASFAA requests for CLFE representatives for CASFAA committees, conferences and other training activities. Coordinates CLFE requests for CASFAA representation on CLFE committees and advisory boards.
5. Shares CLFE activities and committee reports with CASFAA's Executive Council.
6. Actively works to maintain and increase CASFAA membership among CLFE staff, especially those who are not members.
7. Keeps the CASFAA President and Executive Council abreast of CLFE actions or decisions that may have an impact upon the state or the region.
8. Provides written input describing CLFE activities to the CASFAA Newsletter editor for each issue.
9. Performs other duties assigned by the President or the Executive Council.

TERM OF OFFICE

Term of office as assigned by the California Lenders for Education.