

PLACEMENT COMMITTEE

SCOPE AND PURPOSE

The Placement Committee became a standing committee of the Association at the direction of the 1981 Executive Council. The goal of the Committee is to gather and distribute information about financial aid job openings to the membership. The information is disseminated in a monthly placement bulletin and a Job Hotline that is also available for interested applicants.

CHARGE OF THE PLACEMENT COMMITTEE

1. Gather job opening information.
2. Prepare information for the CASFAA website.
3. Maintain billing and collections for ad placement.
4. With the assistance of Executive Council/Treasurer, determine cost of advertising in the job bulletin.

SELECTION, COMPOSITION AND SIZE OF THE COMMITTEE

a. Placement Committee Chair:

The Placement Committee Chair is appointed by the President of the Association either from interested members of the Executive Council or from interested members of the Association. Preference in the selection of the Chair is given to individuals who possess an expertise or interest in the committee's activities. The Executive Council must endorse the Committee Chairs selected by the President.

The Placement Committee Chair is oftentimes the only person on this Committee.

FINANCIAL RESPONSIBILITY

To the extent possible, the Placement Committee should be self-supporting.

HISTORY OF THE PLACEMENT COMMITTEE

The CASFAA Placement Committee was authorized in 1981.