

SCHOLARSHIP COMMITTEE

SCOPE AND PURPOSE

The Scholarship Committee became a standing committee of the Association at the direction of the 1991 Executive Council. The general goal of the committee is to review and select recipients for the following annual awards:

1. **CASFAA Student Scholarships** (one scholarship per segment, one for a transfer student and one for a graduate and professional student). \$1,000 scholarships are awarded to deserving students based on criteria determined by the Scholarship Committee. The CASFAA Student Scholarships were established from a donation by Educaid in 1987. From time to time, sponsors may donate funds which enable CASFAA to provide additional scholarships.

These scholarships were discontinued in 1998

2. **CASFAA Scholarships for the WASFAA Summer Institute.** Scholarships are awarded to Financial Aid Administrators to attend the Summer Institute. The award amount is based on the cost of the recipient attending the WASFAA Summer Institute.
3. **CASFAA Newcomer Scholarships.** Scholarships are awarded to Financial Aid Administrators to attend the annual CASFAA conference. One scholarship is awarded per institutional segment and the award amount is based on the cost of the recipient attending the annual conference. When budget constraints reduce the number of scholarships and are not sufficient to provide one scholarship per segment, recipients will be selected based on other qualifications. These awards are in addition to the scholarships awarded by the Ethnic Diversity Committee.
4. **CASFAA Management Institute Scholarships.** Scholarships are awarded to Financial Aid Administrators to attend the CASFAA Management Institute. The award amount is based on the cost of the recipient attending the Institute.
5. **CASFAA Mini-Conference Scholarships.** Scholarships are awarded to Financial Aid Administrators to attend one of the CASFAA Mini-Conference. The award amount is based on the registration fee and mileage to the site nearest to them.

CHARGE OF THE SCHOLARSHIP COMMITTEE

1. Coordinate the application, delivery and selection process for scholarships, including:
 - A. Design and distribution of the CASFAA Student Scholarship applications.
 - B. Design and distribution of WASFAA Summer Institute applications.
 - C. Design and distribution of Newcomer Scholarship applications.

- D. Review of applications and selection of scholarship recipients.
 - E. Announcement of scholarship recipients.
 - F. Arrangements for scholarship recipients to attend conference and the Summer Institute.
 - G. Distribution of award letters to recipients' campuses.
 - H. Distribution of certificates to award recipients.
2. Make recommendations on the level of funding based on CASFAA's annual operating budget.

SELECTION, COMPOSITION AND SIZE OF THE COMMITTEE

- a. Scholarship Chair: The Scholarship Committee Chair is appointed by the President of the Association either from interested members of the Executive Council or from interested members of the Association. Preference in the selection of the Chair is given to individuals who possess an expertise or interest in the committee's activities. The Executive Council must endorse the Committee Chair selected by the President.
- b. Scholarship Committee Members:
The Committee consists of the five segmental representatives and the Members-at-Large. The Committee Chair may appoint additional members who volunteer to serve on the Committee. Interest, expertise, and representation will be considered in making the appointments.
- c. Committee Size: Recommended: No more than 13 members. Meeting costs will be taken into consideration when deciding the additional number of members that can be added in any year.

COMMITTEE MEETINGS

The Scholarship Committee meets as needed to select scholarship recipients.

FINANCIAL RESPONSIBILITY

The meeting budget is based on the travel expenses incurred by the committee members. The project budget is based on the total cost of the scholarships plus the cost of the mailings.

HISTORY OF THE SCHOLARSHIP COMMITTEE

The CASFAA Scholarship Committee was authorized in 1991.