



**Building Success Together**



EdFund  
Institute<sup>®</sup>

Satisfactory Academic Progress (SAP 101)

EdFund<sup>®</sup>

## Agenda

- Policy Requirements
- Qualitative
- Quantitative
- Professional Judgment



## Policy Requirements

- School's policy, applied consistently, must have a
  - ◆ Qualitative component
    - e.g., minimum grade standards
  - ◆ Quantitative component
    - e.g., maximum time frame
  - ◆ Appeal procedures
  - ◆ Method for re-establishing eligibility

## Policy Requirements

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- Must be
    - ◆ As strict as standards for non-financial aid recipients
  - Determine SAP at specific intervals
    - ◆ At least once each academic year, or
    - ◆ By midpoint for programs of one academic year or less
  - Include
    - ◆ Withdrawals, incomplete grades
    - ◆ Repeated/non-credit courses
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## Other SAP Items

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- Transfer units in SAP evaluation
    - ◆ Measure SAP cumulatively
    - ◆ For courses being applied towards major
    - ◆ Review and include summer term(s) when applicable and
    - ◆ Include terms in which no aid was received or disbursed
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## Qualitative SAP

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- Qualitative component
  - ◆ e.g., minimum grade standards
  - ◆ Undergraduate
    - 2.0 or equivalent
  - ◆ Graduate
    - 3.0 or equivalent as defined



## Qualitative SAP

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- School determines
    - ◆ Course repetitions where only the most recent grade is counted; or
    - ◆ Course repetitions where both credits and grades from previous attempts are deleted; or
    - ◆ Course repetitions where only the highest grade is counted
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## Qualitative Examples

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- Carroll University requires students to have a 2.0 GPA to graduate
    - ◆ 30 semester hours or less  $\leq$  1.6 GPA,
    - ◆ 31 to 60 semester hours  $\leq$  1.8 GPA, and
    - ◆ Students who have completed more than 60 semester hours must have a 2.0 GPA
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## Practice and Application

### Who is making SAP?

Is Emma?  
She took 28 semester hours,  
and her GPA is 1.9.

**Yes or No ?**

## Practice and Application

### Who is making SAP?

Is Owen?

He has been attending part time. At the end of his second year at Carroll University, he took 24 semester hours, and his GPA is 1.7.

Yes or No ?

### Quantitative SAP



- Undergraduate
    - ◆ 150% of published program length
  - Graduate
    - ◆ The 150% maximum time frame does not apply to graduate programs
  - Minimums
  - Graduated completion percentage
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## Practice & Application



- The full-time published program length is
    - ◆ 1 year
    - ◆ 2 year
    - ◆ 4 year
    - ◆ 900 clock hours
  - What if the student attends
    - ◆ Half-time
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## Quantitative SAP Example



- Lem Community College has a 900 clock-hour program that normally takes 8 months to complete
  - Lem allows a maximum time frame of 12 months to complete the program
  - Lem divides this time frame into increments of 4 months (which is half the published length of the program)
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## Quantitative SAP Example

- How many clock hours must a student complete in each increment in order to complete the entire program within 12 months?

1<sup>st</sup> increment = 300 clock hours within the first 4 months,  
2<sup>nd</sup> increment = 600 clock hours by the end of the (after 8 months), and  
3<sup>rd</sup> by the end of the 12-month maximum time frame = 900 hours

## Professional Judgment and SAP

- Institution must have written policy
  - ◆ Explain Mitigating Circumstances
  - ◆ Appeal process



## Practice and Application Professional Judgment and SAP?

Student who carried at 3.0 until last semester, failed all course this semester. This is last term to be eligible for Title IV aid. During the middle of semester, student's parents were in a horrible car accident and student stopped attending. Would you consider this situation for SAP?

**Yes or No ?**

### Review

- Policy Requirements
  - Qualitative
  - Quantitative
  - Professional Judgment
  - Comments or questions?
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Thank you for joining  
me today!

