

HIGH SCHOOL RELATIONS COMMITTEE

SCOPE AND PURPOSE

The High School Relations Committee became a standing committee of the Association at the direction of the 1982 Executive Council. The goal of the committee is to maintain a relationship with high school counselors in order to provide them with training, financial aid awareness, and to assist the high school counseling community with financial aid advising for students seeking post-secondary education. This assistance shall include, but not be limited to, providing reference materials, training workshops and contacts to answer questions.

CHARGE OF THE HIGH SCHOOL RELATIONS COMMITTEE

1. Provide reference materials, training workshops and contacts to high school counselors about financial aid.
2. Establish projects and consumer materials to facilitate the financial aid process.
3. Coordinate annual High School Counselor Workshops in coordination with CSAC.

SELECTION, COMPOSITION AND SIZE OF THE COMMITTEE

- A. High School Relations Committee Chair:
The High School Relations Committee Chair is appointed by the President of the Association either from interested members of the Executive Council or from interested members of the Association. Preference in the selection of the Chair is given to individuals who possess an expertise or interest in the committee's activities. The Executive Council must endorse the Committee Chair selected by the President.
- B. High School Relations Committee Members
Committee members are appointed to the Committee by the Committee Chair. Preference in selection of other Committee members is given to Association members who have an expertise, interest, or experience in the committee's activities. It is recommended that the committee be composed of members from each of the five institutional segments. It is recommended that members be appointed for up to an 18-month period in order to provide continuity in the committee's activities from year to year.
- C. Committee Size: The Committee size is determined by the Committee Chair.

COMMITTEE MEETINGS

It is recommended that the High School Relations Committee meet quarterly. The goal of each meeting is to plan and provide special projects and establish new ideas, concepts, and written materials.

FINANCIAL RESPONSIBILITY

The committee's annual meeting budget is based on the travel expenses incurred by committee members. The project budget is established based on the number and nature of the committee's projects for the year.

HISTORY OF THE HIGH SCHOOL RELATIONS COMMITTEE

The CASFAA High School Relations Committee was authorized in 1982.