

Minutes

CASFAA Proprietary Committee		
6.5.2013	3:00pm – 4:00pm	Conference Call
Meeting called	Thomas D. Le	
Type of meeting	Conference Call	
Facilitator	Thomas D. Le	
Note taker	Thomas D. Le	
Attendees	Elizabeth Allen, Shahrooz Roohparvar, Emily Valdovinos, Chris Freeman	
Non-Attendees	Georgina Guardado, Kerri Helfrick, Merilyn Sweet, Dario Torres, Brian Chamberlain, Taula Jackson, Mabel Lin, Rosemary Martinez-Kepford, Michael Marcos, Lissa Wayne	
Summer Webinar Series		
Discussion	Reviewed survey poll on “hot” topics for summer webinars	
	<ul style="list-style-type: none"> • Verification / Customized Verification • VA Benefits / VA Resource Centers / Yellow Ribbon • 150% Subsidized Loan Limitations • Personal Development Workshops (FAO Career Path) • Pell LEU <p>Free to CASFAA members and \$75 for non-members (includes CASFAA membership) for whole series.</p>	
Conclusions	Combine topics	
	<ul style="list-style-type: none"> • Combine Verification, 150% Sub Loan Limits, and PELL LEU into one webinar and market as 2013-14 Updates, Chris volunteer to co-present on PELL LEU if needed • Expand FAO Career Path into two or three part series: One on FA process, life cycle of FA from counseling, packaging, verification, PJ, disbursement, R2T4 and one on career path of FA Counselor to Director or higher. • Schedule two webinars in July and two webinars in August 	
Action Items	Person	Deadline
Secure presenters for webinars	Tom	06/21/13
Create marketing and online registration with Kat Williams	Tom & Kat	06/28/13
Launch online registration and blast communication	Tom & Kat	07/01/13
Recap Project Deadlines		
Discussion	Communication Timeline	
	As needed via conference calls and emails. In-person committee meeting to be determined.	
Action Items	Person	Deadline
Communication Timeline	Tom	On-going